



**ANIMAL WELFARE LEAGUE OF
SOUTH AUSTRALIA INC**

**VOLUNTEER ROLE
DESCRIPTION**

Canine Enrichment Officer – Level 1

ROLE: Canine Enrichment Officer – Level 1
REPORTS TO: Outreach Manager
LOCATION: Animal Care Centre
SHIFT TIMES: 10.00am – 3.00pm or 10:00 am – 12 pm

Purpose

The Canine Enrichment Officer provides assistance to AWL staff by working with the dogs in the pens to provide enrichment and human interaction.

Volunteer duties and responsibilities

Duties

The Volunteer Enrichment Officer (Level One) will work in the animal pens and:

- Provide dogs and puppies with appropriate social interaction and appropriate toy play
- Provide dogs and puppies with mental enrichment, stimulating all the senses
- Walking dogs (purple and green) and exercising puppies in accordance to their exercise plans as set by the Behaviour Manager and Veterinary Team.
- Assist with the shelter enrichment programs
- Observe and react appropriately to dog body language
- Maintain enrichment tools, e.g. fill Kongs, provide snuffle mats, enrichment boxes, etc to appropriate animals
- Use positive reinforcement to encourage appropriate behaviours
- Handle animals using fear free handling and interaction

Work Health and Safety

All workers have a legal obligation to protect themselves from risks to health and safety and to make sure they do not cause a risk to others through any action or omission.

In particular, the incumbent must:

- Comply with statutory and organisation requirements, procedures and rules introduced to protect the health and safety of people at the workplace including the public
- Use equipment provided to protect health and safety
- Follow reasonable instructions given on health and safety
- Ensure they are not affected by alcohol or another drug so as to endanger themselves or others
- Report accidents, injuries, property damage and health and safety incidents
- Participate in activities associated with the management of workplace health and safety
- Wear AWL polo shirt
- Wear sturdy trousers e.g. jeans or drill work pants. ***Track pants, leggings, shorts and light weight trousers are not acceptable.***
- Wear enclosed shoes
- Wear AWL name badge

Skills, abilities and experience required (or desirable) for role

We are looking for a volunteer with the following skills, abilities and experience to fill this volunteer role:

- Strong interest in working with animals
- High level of commitment and reliability
- Ability and willingness to attend appropriate training as required
- Excellent communication skills
- Ability to work effectively as part of a team
- Proven reliability and punctuality
- A positive, can do attitude
- Animal handling skills
- Dog training skills
- Able to work with minimal supervision but also able to follow direction and work in a small team

Minimum Personal and Work Skill Requirements

Ability to -

- Follow direction
- Adhere to AWL's training and animal handling philosophies
- Be aware of surroundings and act appropriately
- Read and understand all signage on site
- Work in confined spaces for extended periods of time
- Observe, understand and be able to act appropriately to dog and cat body language

Physical Effort/dexterity required

The performance of this role requires frequently standing for long periods of time, twisting, bending, crouching, reaching, reaching overhead, pushing a pulling lifting and kneeling.

Work Environment

The volunteer's environment is typically in the animal shelter. The volunteer will work under the following disagreeable conditions: odours, dirty environment.

Background checks

Animal Welfare League is committed to recruiting dedicated, professional volunteers who have the skills and experience appropriate for this role.

For this reason, should you be interested in this role, we will need to collect the following information prior to you commencing in the role –

<input type="checkbox"/> Photo ID	<input type="checkbox"/> Drivers Licence
<input type="checkbox"/> Resume detailing your experience	<input type="checkbox"/> National Police Clearance Certificate
<input type="checkbox"/> Personal references	Other: <input type="checkbox"/> AWL's Volunteer Agreement <input type="checkbox"/> Signed Confidentiality Agreement <input type="checkbox"/> Signed Code of Conduct

Satisfactory National Police Clearance Certificate is required at commencement and periodically renewed at the request of the AWL.

If you have any questions about these background checks, please do not hesitate to contact AWL's People, Culture & Safety Coordinator. Please note that we treat all information as sensitive and handle it in accordance with privacy laws.

I have read the requirements and responsibilities outlined in this role description and AWL's Code of Conduct and will adhere to these conditions.

I agree to have my performance monitored and evaluated in relation to my performance in the role as detailed throughout this document.

Name: _____

Signed: _____

Date: _____